



WebTMS Application and Agreement

Date: _____

Contact Name: _____

Company Name: _____

Email: _____

Office Phone: _____

Cell Phone: _____

Member Code(s): _____

Alternate Contact: _____

Phone: _____

Start Date: _____

(To be determined between CO811 and member)

OVERVIEW:

WebTMS (Ticket Management System) receives and stores locate requests sent from Colorado 811 and allows members to manage their locate requests. The WebTMS server that maintains the locate requests and related information resides at and is maintained by Colorado 811. There are no hardware or software costs to the member for use of this application to manage locate requests. Colorado 811 will make available to the member all locate requests beginning on the date the member begins using the WebTMS system to receive, manage and store locate information.

Any locate requests that have been closed and responded to are available through the Ticket Search function and in the monthly archives. Companies using WebTMS are responsible for downloading archives of the locate ticket information monthly and store the archives on a device of their choice and to be kept at the member's facility. The information should continue to be archived by the member every thirty-days (30) thereafter. The WebTMS program provides a paperless environment, including archival storage of the locate requests. An option is included for printing locate requests if a hard-copy is required.

WebTMS is directly connected with Colorado 811 Positive Response System and can upload any supporting documentation (pictures or maps) to each ticket. When completing the locate request within WebTMS and selecting the needed Positive Response code from a pre-determined list, the responses and any additional documentation attached will be provided to the excavators directly via e-mail, if an e-mail address or fax number is provided, as well as on the Positive Response website at www.co811.org.

AGREEMENT:

Members using the WebTMS application agree to the following:

1. Members agree that WebTMS will not be made available to unauthorized employees or to the public at large. The data maintained by Colorado 811 is highly sensitive and the safety of the public and facility owners is protected by insuring that only authorized employees have access to the information provided or maintained by Colorado 811.
2. It is the responsibility of the member using WebTMS to supervise the use of the WebTMS application for their own employees.
3. It is the responsibility of the member to archive, store and maintain the locate request information, through the WebTMS application, by documentation received from the excavators or the locators and processed at the time the original locate request is made as well as any supporting documentation uploaded to each ticket.
4. It is the responsibility of the member to contact Colorado 811 immediately if the WebTMS application is inaccessible or not operating appropriately.
5. Colorado 811 may unilaterally discontinue access to WebTMS by any member if there is a reasonable belief on the part of Colorado 811 management that a member is violating the terms and conditions of use.
6. Colorado 811 may modify the terms and conditions of use at any time.
7. Locate tickets will be closed using a positive response codes available within the WebTMS application.
8. Colorado 811 or the member may discontinue access to WebTMS at any time upon a thirty (30) day written notice.

By placing a signature below the individual signing acknowledges that he or she understands the terms of use related to the WebTMS application and agrees to the terms of use on his or her behalf and on behalf of the Colorado 811 member he or she works for and/or represents.

Authorized Signature

Print Name

Date

Please return via e-mail:
Email: member-services@co811.org